

University of South-Eastern	University of South-Eastern Norway	
Quick Reference Fact Sheet ERASMUS PARTNERS		
Full legal name of the institution:		
University of South-Eastern Norway		
ERASMUS code of the institution:	N KONGSBE02	
PIC:	948463091	
Head of institution/legal representative:	Petter Aasen, Rector	
Postal address:		
P.O. Box 235	Tel: +47 31 00 80 00	
3603 Kongsberg	E-mail: international@usn.no	
Norway		
Contacts at USN		
Official contact e-mail:	international@usn.no	
Telephone:	+ 47 31 00 80 00	
Web:	www.usn.no/english	
Director of International Relations	Heidi Tovsrud Knutsen	
	Tel: + 47 31 00 80 00	
	Mob: +47 400 46 917	
	E-mail: <u>Heidi.Knutsen.Tovsrud@usn.no</u>	
Erasmus Institutional Coordinators:	Thor-Egil Eide	
	E-mail: <u>thor-egil.eide@usn.no</u>	
	Espen Johansen	
	E-mail: <u>espen.johansen@usn.no</u>	
Erasmus agreement administration:	Anne-Kari Voldum Simonsen	
	E-mail: anne-kari.v.simonsen@usn.no	
Academic information and courses in	English:	
All programmes taught in English, included available at <u>usn.no/academics/find-course</u>	d full degree, exchange and summer programmes are	
available at <u>ushino/academics/mid-course</u>	<u>37</u>	

Applications – exchange students		
Nominations – excita	inge students	
Information is found here: www.usn.no/academics/how-to-apply/exchange-programs/nomination-		
	article185632-28843.html:	
Deadlines:		
Autumn semester:	April 15	
Spring semester:	October 15	
Applications should be	submitted within the following deadlines:	
Autumn semester:	April 15	
Spring semester:	October 15	
Online application for students available at usn.no/english as from September 1, 2018		
students can apply for winter/spring semester.		
Please see <u>usn.no/academics/how-to-apply/exchange-programs/</u> for more information		
Full degree programm		
For information about admission to full degree-programmes:		
usn.no/academics/how-to-apply/full-degree-programs-taught-in-english/		
Contact: admissions@	<u>usn.no</u>	
Acadomic Calondar 2	2018/10 official datas	
	2018/19 – official dates	
Autumn semester:	August 13 – late December Examinations are held in December	
Spring semester:	Early January – Late May/Early June	
spring semester.	Examinations are held in May-June	
	Orientation is held the first week.	
	Easter holiday April 15 – April 22	
	Easter holiday April 15 – April 22	
Summer schools:	End of May till late June, please note that course dates may vary.	
Summer Schools.	<ul> <li>International Management and International Marketing, Ringerike:</li> </ul>	
	www.usn.no/academics/summer-schools/international-summer-	
	school-ringerike/	
	www.usn.no/academics/summer-schools/international-summer- school-mostar/	
	school-mostar/	
	Environmental Arts – Art in Nature, Notodden	
	www.usn.no/academics/find-courses/visual-arts-design-and- music/onvironmental_arts/	
	music/environmental-arts/	
Orientation dates for each campus and semester will be published at		
Orientation dates for each campus and semester will be published at <a href="http://www.usn.no/english/newstudents/">www.usn.no/english/newstudents/</a> well ahead of semester start.		
www.ush.no/english/newstudents/ well allead of semester start.		

Accommodation (Accommodation in on- or off campus student housing) We expect to be able to guarantee housing as long as applications for housing are received before the application deadline for each semester. We will notify you about any changes in the housing requirements long before the deadline. Contracts are based on that the student pay for a full semester and full academic year.

Please note that all exchange students also must submit a personal application directly to the student welfare services to ensure their final bookings within the following deadlines:

April 15 for Autumn semester October 15 for Spring semester

Applications should be submitted at <a href="https://www.ssn.no/housing/">www.ssn.no/housing/</a>

## Insurance information

All international students are responsible for having a valid insurance covering the duration of their stay – including travel to and from Norway.

More information at

usn.no/student-at-usn/students-a-z/insurance-article81178-8035.html

Visas and study permits to Norway

Information about how to obtain a student permit in Norway is available at <u>usn.no/student-at-usn/students-a-z/visa-and-study-permits-article81211-8035.html</u>

## Location and arrival to USN

USN is located in 8 different campuses in the southeastern region of Norway, within a distance from 40 (Drammen) to 210 km (Rauland) to the capital Oslo. Most of the campuses can easily be accessed by public transport; train or express bus.

For more information about locations and how to arrive, please see <u>usn.no/student-at-usn/students-a-z/arrival-article81154-8035.html</u>

Useful start-up information for students available at: usn.no/student-at-usn/students-a-z/new-students-checklist-article193979-8035.html

For further information, visit us at

usn.no/english/ www.facebook.com/usn.english/