MSc Internship Progress evaluation form

Between eight and ten weeks after the start of your internship, you will be asked to reflect on the progress made in the initial internship plan and formulated personal learning goals, and complete this form together with your host supervisor. You should send the progress evaluation form to your WU supervisor afterwards, to be reflected on during the progress evaluation meeting.

Progress made in project and planning:

|  |
| --- |
|  |

Progress made in achieving the personal learning goals:

|  |
| --- |
|  |

Impression of your general performance at the internship provider (ask your supervisor and near colleagues):

|  |
| --- |
| Strong points: .....  Points for improvement / to pay attention to: ............ |

Topics you are going to work on the forthcoming months:

|  |
| --- |
|  |

Overall impression of your internship:

‘The student will be able to finish internship satisfactorily’ Yes / No

(If you hesitate to answer this question positively, please contact your WU supervisor within short notice).

Agreed and signed by

Date: ...........................................................

|  |  |  |
| --- | --- | --- |
| Student |  | Internship (host) supervisor |
|  |  |  |

Sent to the WU supervisor on ............ (date).

Note: The responsibility of organising a progress evaluation lies with the student. The outcome should be included in the self-reflection report at the end of the internship. In case there are issues regarding the progress or the completion of the progress evaluation form, please contact your WU supervisor.